

Oct. 11, 2021

Lyndale Neighborhood Association
Board of Directors Meeting Agenda

Zoom: <https://us02web.zoom.us/j/89250079228>

Monday, October 11, 2021

6:30 –8:00 PM

	K. Samejima- President	x	J. Dibley
	M. Hirsi	x	A. Reddy
x	A Newcombe- Secretary	x	Sarah Linnes-Robinson
	V. Dickerson	x	D. Hogan- Vice President
x	E. Janezich- Treasurer		
	D. Xaji		First Alternate -
	Second Alternate -		Third Alternate (Vacant)
	Fourth Alternate (Vacant)		Fifth Alternate (Vacant)

Meeting began at 6:30 and we have a quorum.

Item 1. Elections and moving forward

We have a total of 8 seats to fill:

6 @ 2 years

2 @ 1 year

We have 3 board members returning for 1 year (Ed, Anna, and Mohamed)

Various options were discussed as ways to fill the single year seats, and eventually it was determined that the lowest vote getter would be placed as an alternate, and the next two lowest as the two one-year terms.

Abe makes a motion to approve this idea. Ed seconds. No further discussion was asked for. Motion approved unanimously.

Review of previous minutes.

Ed moves to approve minutes. Anna seconds. No further discussion was asked for. Motion approved unanimously.

Item 2. City Funding Updates:

Equitable Engagement Fund: plan was rewritten to make it more robust and submitted to the City.

Neighborhood Engagement Fund: this \$15,000 administration budget was very simple to put together, but the list of attachments to it was extensive and included the two policies (in part) discussed below. Board review and/or approve of these two \$55,000 and \$15,000 grant submissions. Anna moves to approve the changes. Ed seconds. Discussion. Motion approved unanimously.

Item 3. Whistle Blower and Language Access as explained by Sarah

The draft LNA Language Access policy states that LNA will offer translation services in all primary languages as long as funding allows, but beyond that LNA will be able to utilize our own staff to translate documents and interpret conversations to assure that as many neighbors as possible have access to information.

The draft LNA **Whistleblower** Policy is also required by the City and protects individuals if they speak up about concerns of wrong-doing. Both policies should be reviewed in partnership with other policies including ADA and the LNA Grievance Policy because there is an echo of repeating information and we want to make sure there are no conflicts. Ed makes a motion to approve the two policies as suggested by Sarah. Abe seconds. No further discussion was asked for. Motion approved unanimously.

Item 4. Policy Changes

#2 Conflicts with roles and responsibilities of the Board. Remove yellow highlights and strike the language.

The language to remove leaves too many liabilities on the Board and none on the general membership.

#8 Payroll change wording **FROM** LNA bookkeeper will prepare . . . **TO** payroll will be prepared on semi-monthly pay checks.... (This is a change in the procedure NOT changing the fact it needs to be done.)

Ed makes a motion to strike the highlighted language. Anna seconds. Discussion. Motion approved unanimously.

Coming down the pike

ADA/HR and a closer look at bylaws. This will probably need a membership vote as we are making significant changes. Current bylaws state: Board will put forward, membership approves. Question for the Board to think about changing the wording to remove "membership approval"?

Item 6. Financial

990 year end filings for 2020 have been prepared by an outside accountant provided by the City. The Board approves this document contingent to Kathy's review. Interpreting the document: Pg. 1 #990 (revenue and expense) shows the rolled forward numbers which come from page 9 (revenue) and page 10 (expenses).

As a neighborhood association, we are unique in that we own property which complicates this return due to UBT (unrelated business tax income), rent paid by the tenants in our building. Should this be taxable? This year we will fill it out as has been done previously because it was approved by the Federal Government.

Our next 990 is due in April. Sarah will report back to the board at the November meeting as to the status of the report.

Ed moves to approve. Abe seconds. Motion approved unanimously.

Other financial items

LNA's 3rd Quarter financial reports were provided to Ed, who reviewed and approved these reconciliation reports. LNA is not in compliance with its financial policy in regards to monthly approval of minutes.

Upcoming community meetings

Oct. 20: Meeting about the 196 Unit apartment building

Oct. 27: Park dedication funds. 33rd & Nicollet Alliance breaking ground. 55 unit subsidised building to the 35% API / AMI LNA ESL program will be moved there. (Barb Genetta)

LNA had a good turnout at the Lyndale Fundraiser. We need to do more to reach out to our larger communities and extend our inclusion of renters and BIPOC.